

Computation of Direct Care/Need-Related Staffing Requirements

Facility/Bldg./wing/unit (specify) _____

Care/Service/Task	Number Residents	Est. task time/resident	**Shift breakdown			Total time/task
Bathing (partial)		15 minutes				
Bathing (total)		30 minutes				
Shampoo		15 minutes				
Hair care		10 minutes				
Shaving		15 minutes				
Nail care		15 minutes				
Skin care		15 minutes				
Dressing/Undressing		15 minutes				
Oral hygiene		15 minutes				
Care of glasses and/or hearing aids		10 minutes				
Feeding (set-up only)		5 minutes				
Feeding (supervise/assist)		30 minutes				
Feeding (by hand)		45 minutes				
Between meal snacks & hydration (assist)		15 minutes				
Transferring (supervise/assist)		5 minutes				
Transferring (total assist)		15 minutes				
Toileting		5 minutes				
Incontinence care		10 minutes				
Supervision (prompting to activities, etc.)		___ minutes				
Supervision (wandering behaviors, etc, requiring repeated redirection)		___ minutes				
TOTALS						

*(This presumes that routine care that is not done daily for everyone is provided for approximately the same number of individuals on any given day. Does not include med-management or special needs at this time. **Shift breakdown will be necessary only in situations where there are concerns that workload inequities may be adversely affecting resident care.)*